



Cheshire College  
South & West

**CORPORATION MEETING**  
THURSDAY 8 JULY 2021 – 14:00HRS  
VIA TEAMS – CREWE, ELLESMERE PORT BOARD ROOM & REMOTE LOCATIONS

Item	Time		Agenda Item	Report by/Paper	Action
1.	14:00	5mins	Corporation membership update** <ul style="list-style-type: none"> <li>• Corporation membership</li> <li>• Chairs of Committees</li> </ul>	CHAIR	Decision
2.	14:05	5mins	Apologies for Absence & Declarations of Interest**	CHAIR	Note
3.	14:10	5mins	Minutes of Meeting (25 March 2021– Part A only), Matters Arising from previous minutes including Action Log**	CHAIR	Approve
4.	14:15	5mins	Adoption of Written Resolution 02	CLERK	Approve
5.	14:20	5mins	Management Accounts to 31 May 2021**	GJ	Note
6.	14:25	30mins	Financial out-turn forecast 2020/21 and budget forecast for 2021/22**	GJ	Decision
7.	14:55	5mins	Efficiency Change Programme Outcome**	JSD	Note
8.	15:00	40mins	Chief Executive's Report - Presentation	JSD	Note
	15:40	5mins	Break		
9.	15:45	10mins	Chair's Report	PB	Note Decision
10.	15:55	20mins	Committee Reports & Recommendations** a) Chairs' Committee & Recommendations (29 Apr, 22 Jun) b) Management & Performance Committee & Recommendations (17 Jun) c) Audit & Risk Committee & Recommendations (11 May, 15 Jun) d) Finance & Resources Committee & Recommendations (20 May, 24 Jun - draft)	PB LC FB GT	Decision about Recommendations from Committees
11.	16:15	10mins	Clerk's Report** <ul style="list-style-type: none"> <li>• AoC Code of Good Governance</li> <li>• 2020/21 Board Effectiveness Action Plan Report</li> <li>• Board Development Annual Report</li> <li>• Annual administration completion</li> </ul>	CLERK	Note
12.	16:25	5mins	Video of College celebrations and good news	HN	Note
13.	16:30	5mins	Meeting: Review & Feedback	ALL	Note
14.	16:35	5mins	Confidential business noted	ALL	Note
15.	16:40	5mins	Dates of Future Meetings**	CHAIR	Note

			<ul style="list-style-type: none"> <li>• Thursday 09 Sept 2021, 14:00hrs, Crewe</li> <li>• Thursday 11 Nov 2021, 14:00hrs, Ellesmere Port (NB Lunch with Learners 13:00-14:00)</li> <li>• Thursday 16 Dec 2021, 14:00hrs, Crewe (NB Christmas Lunch for Governors 12:00-14:00)</li> <li>• Friday 28 Jan 2022, 09:00hrs Strategy Day – Tarporley</li> <li>• Thursday 24 Mar 2022, 14:00hrs, Ellesmere Port (NB Lunch with Learners 13:00-14:00h)</li> <li>• Thursday 07 July 2022, 14:00hrs, Crewe (NB Barbecue for Governors 17:00)</li> </ul>		
16.	16:45		Meeting moves to Confidential Business		

MEMBERS ARE REMINDED:

1. THAT THEY SHOULD DECLARE TO THE MEETING ANY INTEREST WHICH THEY MAY HAVE IN ANY OF THE ABOVE BUSINESS AND NOT TAKE PART IN THE MEETING WHILE ANY BUSINESS IN WHICH THEY MAY HAVE AN INTEREST IS UNDER CONSIDERATION
2. THAT THEY SHOULD REGISTER IN THE REGISTER OF INTERESTS ANY INTEREST WHICH THEY MAY HAVE ACQUIRED SINCE LAST UPDATING THE REGISTER. THE CLERK HAS THE REGISTER AVAILABLE FOR INSPECTION AT THE MEETING.
3. OF THE CORPORATION'S TERMS OF REFERENCE, SET OUT OVERLEAF